

JSU Property Sell Checklist



Checklist for Application

- Application
- Proof of Homeownership (Deed, Tax Receipt, Homestead)
- Proof of Residency (Bank Statement, Utility Bill, etc....)
- Google map of your property and the property you would like to purchase
- Form of identification
- Any other documents you want to be reviewed.

Next Steps

1. Turn in Application by July 31, 2019 to JSU's Center for University-Based Development (CUBD).
2. CUBD will contact you by August 16, 2019 to let you know if your application was successful.
3. All funds will need to be received by Friday, August 30, 2019 to secure property.
4. A Quit Claim deed will be processed by JSU and notarized. You will be responsible for taking it to the Chancery Clerk's office at 316 S. President St., Jackson, MS to transfer property to your name. There is a \$12.50 processing fee, you will have to pay.

Contact info

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